**Role Title: Digital Scholarship Librarian**

**Reporting to: Digital Transition Manager**

**Salary: £31,111 (Pay Point G)**

**Role purpose:**

To develop and deliver a Digital Scholarship research and support service that links researchers and library collections, with services and technical tools to enable new and creative methods of digital scholarship.

**Main Duties:**

* Research and develop the Digital Scholarship service, maintaining knowledge of the evolving field of Digital Humanities from both the research and library perspectives, making partnerships with relevant digital scholarship communities, and representing the Library at relevant fora (35%)
* Work with curatorial staff to build relationships with academic and non-academic researchers in order to provide support and guidance to match them with relevant Library collections for their research, to support grant bid writing and project delivery, to build communities of interest or networks around the topic of Digital Scholarship, and to help identify relevant tools, approaches, and technologies (25%)
* Work with technical teams and tools to support the analysis and use of collections to answer research questions by employing digital scholarship techniques (25%)
* Work with curators and other Library staff to identify digital collections and data that can be reused, develop approaches to make these openly available in formats that support digital scholarship, and inform the selection of materials for digitisation based on digital scholarship potential (15%)

**Duties and Responsibilities:**

* Develop the Library’s Digital Scholarship service, working with researchers and Library curators to design and scope the evolving service
* Deliver support materials, presentations, a web and social media presence, and coordinate with the Library’s communications team regarding the Library’s Digital Scholarship programme
* Maintain a list of tools that can be used to facilitate digital scholarship, and have a deep working knowledge of some of these in order to demonstrate the potential approaches that can be used
* Work with collections specialists, curators, rights experts, and Library research staff to identify collections of relevance for digital scholarship approaches
* Build partnerships with other Digital Scholarship services and Libraries, staying aware of, or becoming part of new ongoing initiatives as appropriate
* Assist researchers with questions about Library collections and digital scholarship tools which may be relevant to their research, and in the development of research projects and grant proposals
* Work closely with the Library’s Digital Access and Applications & Development teams to ensure that methods developed for presenting data and collections online facilitate digital scholarship approaches
* Collaborate with the Library’s IT and Digital Preservation teams to ensure that appropriate infrastructure and storage are available to support Digital Scholarship tools, and these are used in ways that support long-term digital preservation
* Train Library staff on Digital Scholarship techniques, enabling it to become an embedded skill within a range of roles across the Library
* Promote the Library, its collections, and the Digital Scholarship service to outside research communities, including academic and non-academic communities
* Develop, promote, administrate, and run events to showcase digital scholarship
* Supervise ad-hoc staff such as project staff, interns, or volunteers as required
* Work within the Digital Transition team to support the Library’s key strategic objectives, such as meeting the Library’s One Third Digital agenda
* As a member of the Digital Department, assist with digital initiatives, digital transformation, and any other work of the department

**Core Competencies**

**Delivering Results (Core)** – Take personal responsibility for achieving the right results for the Library

**Customer Focus (Core)** – Understand and, within our capability, meet actual and potential internal and external customers’ needs

**Collaborative Working (Core)** – Working together effectively to achieve common goals through sharing skills, knowledge and information. Collaborating with others to improve services and reduce costs

**Person specification:**

**Skills, abilities and knowledge**

***Essential***

* Knowledge of the Digital Scholarship landscape, including tools, approaches, and communities
* An understanding of library collections, their diversity, and their use in research
* Appreciation of academic research and associated processes (grant writing, authoring research outputs, etc)
* An understanding of tools and techniques used in Digital Scholarship, for example Text and Data Mining (TDM) or Geographical Information Systems (GIS)
* Knowledge of Open Access and open data issues, licensing, and research data management

***Desirable***

* Data analysis and data manipulation skills, particularly working with data sets such as text corpora
* Basic coding, scripting or software development skills in order to manipulate data and metadata
* A working knowledge of metadata used to describe different types of collections
* Experience of working with, and managing born digital and digitised collections
* Staff supervision experience

**Personal qualities**

***Essential***

* Strong interpersonal skills to build relationships with individuals and research communities
* Confidence in presenting research, both verbally and in writing
* The ability to find and tell compelling stories from collections, data and research projects, and to explain the value of Libraries, their collections, and research
* An innovative approach to problem solving and finding solutions to problems
* The ability to advocate and persuade, both internally to Library staff and externally to researchers, particularly in relation to new services and research approaches

**Experience**

***Essential***

* A post-graduate research qualification, preferably a PhD, or equivalent work experience with a digital research component at this level
* Experience with presentation of academic research through conferences, peer-reviewed journals, workshops, and other collaborative research environments and venues
* Development of support materials such as web sites and printed materials
* The design, administration and management of running events

***Desirable***

* Experience carrying out research with a significant digital scholarship element
* A personal research profile in an area of Digital Scholarship
* A qualification or equivalent experience in Information Management, such as being a chartered librarian
* Demonstrable experience in developing services for academic staff within a Library environment
* Experience of working with large data sets
* Experience in the creation of new services
* Experience building and delivering a social media strategy to promote services

**Further Information:**

Applications to be submitted via our recruitment site:

[http://www.the Library.engageats.co.uk/Welcome.aspx](http://www.nls.engageats.co.uk/Welcome.aspx)

Applicants are asked to provide a written statement saying how their skills match the person specification and demonstrate the value and relevance of their experience to the post.

**Selection Procedures:** The applicants who meet the criteria based on the job description and the person specification and who demonstrate this in their written statement will be selected for interview**.**

Please note that the successful candidate will be subject to Basic Disclosure Scotland security clearance.